

Health and Human Services Commission

Local Service Area Planning

Local Intellectual and Developmental
Disability Authority

Fiscal Years 2024 and 2025

Revised: September 6, 2023

Submissions should be sent to:

IDDPerformance.Contracts@hhs.texas.gov

Health and Human Services Commission

Introduction

The Consolidated Local Service Plan (CLSP) encompasses all service planning requirements for local intellectual and developmental disability authority (LIDDA). The CLSP includes: Delegation, Authority Functions, Policy Development, Coordination, and Oversight of IDD Services.

The CLSP asks for information related to community stakeholder involvement in local planning efforts. The Health and Human Services Commission (HHSC) recognizes that community engagement is an ongoing activity and input received throughout the biennium will be reflected in the local plan. LIDDAs may use a variety of methods to solicit additional stakeholder input specific to the local plan as needed.

The CLSP is designed to improve and protect the health and well-being of Texans receiving intellectual developmental disability services while also making a positive impact in the lives of the people we serve by focusing on efficiency, effectiveness, process improvement, integrity, transparency, accountability, and customer service. Deaf or hard of hearing and language options are made available for the individual's needs. Sensory items and accommodations are made for every individual's need.

The CLSP increases independence and positive outcomes for people with disabilities and their caregivers by providing intake and screening, diagnostic determination for program eligibility, crisis prevention, crisis respite, crisis behavioral therapeutic supports, reviewing options of long-term services and supports, statewide and local program interest lists, discovery to learn who the individual is and what their specific desires and needs are through a person-centered process, program enrollment, transition and diversion assistance for those going to a community-based setting from a state facility or nursing facility, enhanced service delivery for enhanced community coordination, service coordination, habilitation coordination, advocacy, transition planning in schools, resource referrals with groups from different disciplines for individuals that require multi-service agency needs, and assessments.

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Section I: Delegation

I.A LIDDA Delegation

- In accordance with the Texas Health and Safety Code §533A.035(a), Health and Human Services Commission (HHSC) hereby delegates to LIDDA the authority and responsibility for planning, policy development, coordination, including coordination with criminal justice entities, resource allocation, and resource development for, and oversight, of intellectual and developmental disability (IDD) services in the most appropriate and available setting to meet individual needs in the local service area (LSA), consisting of the following counties: Archer, Baylor, Childress, Clay, Cottle, Dickens, Foard, Hardeman, Haskell, Jack, King, Knox, Montague, Stonewall, Throckmorton, Wichita, Wilbarger, Wise, and Young.
- *In the table below, list sites operated by the LIDDA (or a subcontractor organization) providing intellectual and developmental disability (IDD) services regardless of funding. Include clinics and other publicly listed service sites.*
- *List the specific intellectual and developmental disability (IDD) services and programs provided at each site, including whether the services are for adults, adolescents, and children (if applicable):*
 - *Intake and Screening (child/adolescent/adult)*
 - *Eligibility Determination*
 - *Service Coordination*
 - *PASRR Habilitation*
 - *Coordination/Enhanced Community Coordination (ECC)*
 - *Continuity of Care*
 - *Intake, Psychological Testing and Eligibility*
 - *Electronic Visit Verification (EVV)*
 - *Crisis Intervention, Crisis Respite, & Crisis Therapeutic Supports*
 - *Interest list maintenance (HCS, TxHmL, and General Revenue Services)*
 - *Transition from schools*
 - *Participation in Community Resource & Coordination Group (CRCG)*
 - *Pre-Admission Screening & Resident Review (PASRR)*
 - *Permanency Planning*

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
Intellectual & Developmental Disability Services Helen Farabee Centers	1601 9 th St., Wichita Falls, TX 76301	Wichita	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	1720 4 th St., Graham, TX 76450	Young	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
			Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	2500 Wilbarger, Vernon, TX 76384	Wilbarger	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	1515 N. HWY 81- 287 Business, Decatur, TX 76234	Wise	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
			in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	605 Decatur St., Bowie, TX 76230	Montague	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	1201 N. 1 st St., Suite A, Haskell, TX 79521	Haskell	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
			Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	301 N. Washington, Seymour, TX 76380	Baylor	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
Intellectual & Developmental Disability Services Helen Farabee Centers	8150 US Hwy 287, Childress, TX 79201	Childress	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
			<p>Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning</p>
<p>Intellectual & Developmental Disability Services Helen Farabee Centers</p>	<p>510 King St., Quanah, TX 79252</p>	<p>Hardeman</p>	<ul style="list-style-type: none"> • Child/Adolescent/Adult Intake & Screening, Eligibility Determination, Service Coordination, PASRR Habilitation Coordination/Enhanced Community Coordination (ECC), Continuity of Care, Intake, Psychological Testing and Determination of Eligibility, and Crisis Intervention & Crisis Therapeutic Supports, Interest lists maintenance, Transition from Schools, Participation in Community Resource & Coordination Group, Pre-Admission Screening & Resident Review (PASRR), Permanency Planning
<p>Horizon House Helen Farabee Centers</p>	<p>1604 Arlington St., Wichita Falls, TX 76302</p>	<p>Wichita</p>	<ul style="list-style-type: none"> • ICF (Intermediate Care Facility) Intellectual & Developmental Disability Services

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
Norris Place Helen Farabee Centers	1555 Norris, Wichita Falls, TX 76302	Wichita	<ul style="list-style-type: none"> • ICF (Intermediate Care Facility) Intellectual & Developmental Disability Services
Intellectual & Developmental Disability Services Helen Farabee Centers	1720 4 th St., Graham, TX (Administrative Office)	Archer Baylor Childress Clay Cottle Dickens Foard Hardeman Haskell Jack King Knox Montague Stonewall Throckmorton Wichita Wilbarger Wise Young	<ul style="list-style-type: none"> • Home & Community Based Services (HCS) Medicaid Waiver Program • Residential and Non-residential services
Intellectual & Developmental Disability Services Day Hab Helen Farabee Centers	1720 4 th Street, Graham, Texas 76450	Young	<ul style="list-style-type: none"> • Day Habilitation Services

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
Intellectual & Developmental Disability Services Day Hab Helen Farabee Centers	1515 N. HWY 81-287 Business, Decatur, TX 76234	Wise	<ul style="list-style-type: none"> • Day Habilitation Services
Intellectual & Developmental Disability Services Day Hab Helen Farabee Centers	2500 Wilbarger, Vernon, TX 76384	Wilbarger	<ul style="list-style-type: none"> • Day Habilitation Services
Intellectual & Developmental Disability Services Day Hab Helen Farabee Centers	1201 N. 1 st St., Suite A, Haskell, TX 79521	Haskell	<ul style="list-style-type: none"> • Day Habilitation Services
Intellectual & Developmental Disability Services Day Hab Helen Farabee Centers	1601 9 th St., Wichita Falls, TX 76301	Wichita	<ul style="list-style-type: none"> • Mobile Day Habilitation Services
Benefits Eligibility Program Helen Farabee Centers	500 Broad St., Wichita Falls, TX 76307	Wichita	<ul style="list-style-type: none"> • Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
			the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	1515 N. HWY 81-287 Business, Decatur, TX 76234	Wise	<ul style="list-style-type: none"> Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	1720 4 th St., Graham, TX 76450	Young	<ul style="list-style-type: none"> Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	605 Decatur St., Bowie, TX 76230	Montague	<ul style="list-style-type: none"> Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	1201 N. 1 st St., Suite A, Haskell, TX 79521	Haskell	<ul style="list-style-type: none"> Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	301 N. Washington, Seymour, TX 76380	Baylor	<ul style="list-style-type: none"> Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program

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Operator (LIDDA or Contractor Name)	Street Address, City, and Zip, Phone Number	County	Services & Target Populations Served
Benefits Eligibility Program Helen Farabee Centers	8150 US Hwy 287, Childress, TX 79201	Childress	<ul style="list-style-type: none"> • Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	510 King St., Quanah, TX 79252	Hardeman	<ul style="list-style-type: none"> • Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Benefits Eligibility Program Helen Farabee Centers	2500 Wilbarger, Vernon, TX 76384	Wilbarger	<ul style="list-style-type: none"> • Designed to assist individuals in applying for Medicaid benefits through Texas Health and Human Services or the Social Security Disability/SSI Program
Supported Employment Helen Farabee Centers	1720 4 th St., Graham, TX 76450 (Administrative Office)	Archer Baylor Childress Clay Cottle Dickens Foard Hardeman Haskell Jack King Knox	<ul style="list-style-type: none"> • Service program that assists individuals find and maintain meaningful employment in the community. • Employment specialists are available to help individuals plan for a job and help success after obtaining employment. • Continued supports and services are provided as needed by the individual.

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		<p>Montague Stonewall Throckmorton Wichita Wilbarger Wise Young</p>	
<p>Texas Workforce Solutions Vocational Rehabilitation Services (formerly DARS)</p>	<p>925 Lamar St., Wichita Falls, TX 76301</p>	<p>Archer Baylor Childress Clay Cottle Dickens Foard Hardeman Haskell Jack King Knox Montague Stonewall Throckmorton Wichita Wilbarger Wise Young</p>	<ul style="list-style-type: none"> Contracted Employment services that assists individuals with Intellectual and Developmental Disabilities find and maintain meaningful employment in the community.

I.B Authority Functions

Local Planning

The LIDDA shall develop and implement a local plan that is consistent with the strategic priorities referenced in the HHSC Strategic Plan at <https://hhs.texas.gov/about-hhs/budget-planning/health-human-services-system-strategic-plans-2021-2025>; and in accordance with Texas Health and Safety Code §533A.0352.

In developing the local service area plan, the LIDDA shall solicit information regarding community needs from: representatives of the local community, individuals receiving community-based intellectual disability services and family members of those individuals, other interested persons; and consider: criteria for assuring accountability for, cost-effectiveness of, and relative value of service delivery options; goals to ensure a client with an intellectual disability is placed in the least restrictive environment appropriate to the individual's care; opportunities for innovation to ensure that the LIDDA is communicating to all incoming and potentially interested individuals about the availability of the SSLC for individuals with an intellectual disability in the local service area of the LIDDA; goals to divert individuals from the criminal justice system; and opportunities for innovation in services and service delivery.

LIDDA has satisfaction surveys made available to the individual's, LARs, Families, outside agencies, and the public. These surveys are reviewed, and feedback is considered when writing all LIDDA plans, policies, and procedures. The LIDDA presents the Local Service Plan to the PNAC and board of trustees for review and comments during the development and approval process. The LIDDA works closely with a number of agencies within their service area, such as the North Texas State Hospital, the local Assistant District attorney, and local provider agencies to maximize and make efficient the services and supports offered in the LIDDA's local service area.

LIDDA shall post the current local plan on the LIDDAs Internet website or the website of one of the LIDDAs local sponsoring agencies.

Through its local board, the LIDDA shall appoint, charge, and support one or more Planning and Network Advisory Committees (PNACs).

I. C Policy Development

LIDDA shall develop and implement policies to address the needs of the LSA in accordance with state and federal laws. The policies shall include consideration of public input, bust value, and individual care issues.

I.D Coordination

LIDDA shall ensure coordination of services within the local service area. Such coordination must ensure collaboration with their local mental health/behavior health partners, other state agencies, criminal justice entities, other child-serving agencies (e.g., Texas Education Agency (TEA), Department of Family and Protective Services (DFPS), Texas Workforce Commission (TWC), Independent School Districts (ISDs), family advocacy organizations, local businesses, and community organizations. LIDDA shall, in accordance with applicable rules, ensure that services are coordinated among network providers; and between network providers and other persons necessary to establish and maintain continuity of service. The LIDDA accomplishes this by participation in local committees, PNAC, law enforcement training, and ongoing contact and communication with various supporting agencies in the LIDDA's local service area.

LIDDA shall provide individuals a choice among all eligible network providers.

LIDDAs shall comply with requirements of the Electronic Visit Verification (E) program as outlined in HHS issued information letters and other forms of communications.

LIDDA shall participate in the CRCG for children and adolescents and the CRCG for adults in the LSA by providing one or more representatives to each group with authority and expertise in IDD services.

LIDDA shall notify the CRCG in the county of residence of the parent or guardian of a person younger than 22 years of age with a developmental disability if such a person will be placed by the LIDDA in a group home or other residential facility, as required by the Texas Government Code 531.154(a)(3).

LIDDA shall cooperate with TEA in individual transition planning for child and adult individuals receiving special education services including ISDs, in accordance with 34 CFR §300.320(b), definition of individualized education program, §300.321(b), IEP Team.

LIDDA shall coordinate with all entities in the continuity of services as it pertains to Texas Law Enforcement Telecommunications System (TLETS) in accordance with the LIDDA handbook.

LIDDA shall establish a public phone number for each county in the LSA to access IDD services and ensure the phone number remains dedicated for the purpose and is not reassigned. LIDDA may have the same phone number for more than one county. The phone number/s for the county or counties must be submitted on Form S (Contact List). Form S may be obtained upon request from the HHSC IDD Performance Units Contracts Section.

Section II: Oversight of IDD Services

LIDDA shall ensure the provision of IDD services by assembling and managing a provider network that offers individual choice to the extent possible and ensure that providers are selected based on their qualifications and representation of best value.

LIDDA shall subcontract in accordance with applicable laws and HHSC rules governing contract management for LIDDAs (40 Texas Administrative Code Chapter 2, Subchapter B).

LIDDA shall objectively monitor and evaluate service delivery and provider performance.

LIDDA shall require contracted medical service providers to meet the same professional qualifications as medical service providers employed by the LIDDA.

Related to potential threats, the LIDDA shall have and follow procedures in place for immediate response and action, upon request in HHSC correspondence, related to Notifications of Potential Threats to Health and Safety. The procedure and actions taken must ensure the individual is seen in person within 48 hours.

LIDDA shall respond and immediately take action, as identified in correspondence received from HHSC, related to Emergency Provider Contract Decertification, Intermediate Care Facility for Individuals with an Intellectual Disability or Related Conditions (ICF/IID), Texas Home Living (TxHML) and Home and Community-based Services (HCS) involuntary provider contract closures, and ICF/IID, TxHML, and HCS voluntary provider closures.

LIDDA shall develop and implement an Emergency Provider Contract Decertification, Involuntary Provider Contract Closure, and Voluntary Provider Contract Closure.

LIDDA shall require contracted medical service providers to meet the same professional qualifications as medical service providers employed by the LIDDA.

LIDDA shall consider public input, ultimate cost benefit, and care issues to ensure individual choice and the best use of public money in assembling a network of service providers and in making recommendations relating to the most appropriate and available treatment alternatives for individuals.

LIDDA shall respond appropriately to provider complaints and appeals.

LIDDA shall comply with the following requirements relating to the LIDDAs quality management program:

1. Develop, update as necessary, and implement a Quality Management Plan that describes the LIDDAs quality management program, including the LIDDAs methods for:
 - a. Involving stakeholders in the quality management program;
 - b. Measuring, assessing, and improving the LIDDAs authority functions;
 - c. Measuring, assessing, and improving the services provided by or through the LIDDA;
 - d. Measuring, analyzing, and improving service capacity and access to services;
 - e. Measuring, assessing, and reducing critical incidents and incidents of individual abuse, neglect and exploitation and improving the individual rights protection process;
 - f. Assessing and improving the process for reviewing rights restrictions; and
 - g. Measuring, assessing, and improving, the accuracy of data reported by the LIDDA.
2. Make the current Quality Management Plan available to HHSC staff and to the public upon request.
3. For a deficiency identified by HHSC related to critical health, safety, rights, or abuse and neglect, LIDDA shall immediately correct the deficiency and within five business days after receipt of a request from HHSC, develop a corrective action plan (CAP) that adequately addresses the correction of the deficiency that includes a description of local oversight activities to monitor and maintain the correction of the identified problem, and submit, in accordance with the IDD Submission Calendar, to HHSC for approval.
4. Within 30 calendar days after receipt of a request from HHSC, develop a CAP that adequately addresses the correction of a deficiency other than one related to critical health, safety, rights, or abuse and neglect that was identified by HHSC during oversight activities and that includes a description of local oversight activities to monitor and maintain the improvement of the identified problem, and submit, in accordance with the IDD Submission Calendar, to HHSC for approval.
5. LIDDA shall maintain access to the following HHSC databases:
 - a. Community Services Interest List (CSIL);

- b. Client Assignment and Registration System (CARE);
- c. Texas Medicaid & Healthcare Partnership (TMHP);
- d. Intellectual and Development Disabilities and Behavioral Health Outpatient Warehouse (MBOW);
- e. Secure File Transfer Protocol (SFTP);
- f. Service Authorization System Online (SASO);
- g. IDD Operations Portal; and
- h. Any other applicable databases or applications.