Minutes

HELEN FARABEE CENTERS
BOARD OF TRUSTEES

July 2, 2026
11:00 AM
TELEVIDEO &
1000 Brook Ave., Sue Nunn Conference, Wichita Falls, TX

Board of Trustee Members Present:	**J. Brian Eby,** Chairman; **David Cook, Cynthia Kessler, Jessica Traw; Kathy Thorp, Jan Driver Ward, Sheriff Darcy White, Ashley Davin**
Board of Trustee Members Absent:	**Cindy Barksdale, Tom Johnson, Dana Tilton, Sheriff Babcock**
Staff Present:	**Gianna Harris,** Executive Director; **Andy Martin,** Associate Executive Director; **Linda Poenitzsch**, Financial Operations Director; **Connie Johnston,** Director of Community, Consumer Support & Client Rights, **Cara Mullenix-Artigue**, Director of Utilization and Quality Management; **Sandra Rapson,** Quality Assurance Coordinator; **Bruce Sperry** Facilities Manager; **Kelly Wooldridge**, Director of Human Resources
Other Staff and Guests Present:	**Tom Taylor,** City Councilman and Liaison **Melissa Collins**, Board of Trustee Liaison, Recorder

AGENDA TOPICS

070226-1 CALL TO ORDER

J. Brian Eby, Board Chair, called meeting to order at 11:00 A.M. with seven (7) Board Members in attendance.

070226-2 PRESENTATIONS

A. Open Citizen Comment to The Board

No comments were presented to the Board.

070226-3 APPROVAL OF MINUTES

Recommended Action: That the Board of Trustees approves the minutes of the May 2026 Board of Trustee meeting.

The Board of Trustees reviewed and approved the minutes of the May 2026 Board of Trustee meeting.

Motion: **Jessica Traw**	Affirmative: 7
Second: **Cynthia Kesler**	Negative: 0

Citizen Comment: None

070226-4 TRAINING

Cara Mullenix-Artigue, UM/QM Services Director provided training on the Utilization and Quality Management Services. Presentations were distributed to all members in the board packet, available for review upon request.

Kelly Wooldridge, Human Resources Director provided training on the center staff and Risk Management Services. Presentations were distributed to all members in the board packet, available for review upon request.

Tom Johnson joined the meeting at 11:20 am.

Connie Johnston, Community and Consumer Support Director provided training on the social media presence, and community activities. Presentations were distributed to all members, available for review upon request.

080226 - 5 RECOMMENDATIONS

A. BOARD OF TRUSTEES

1) Committee To Review Slate Of Officers and make recommendation

Recommended Action: That the committee to review the functions of the officers and recommend a slate of officers for fiscal year 2027.

The chair appointed Jan Driver Ward, Ashley Davin, and Kathy Thorp to review the functions of the officers and recommend a slate of officers for FY2027.

Motion: **Jessica Traw**	Affirmative: 7
Second: **Cynthia Kesler**	Negative: 0

Citizen Comment: None

2) Veteran on the Board

Recommended Action: That the Board of Trustees welcomed Ashley Davin to the board.

The Board of Trustees welcomed of Ashley Davin to the board position.

Citizen Comment: None

B. BUDGET AND FINANCE

1) Financial Statements April and May

Recommended Action: That the Board of Trustees approves the financial statements for April and May 2026.

The Board of Trustees approved the financial statements for April and May 2026.

Motion: **Jessica Traw**	Affirmative: 7
Second: **Ashley Davin**	Negative: 0

Citizen Comment: None

2) Status of Investments

Recommended Action: That the Board of Trustees review and approve the status of investments.

The Board of Trustees reviewed and approved the status of investments.

Motion: **Jessica Traw**	Affirmative: 7
Second: **Jan Driver Ward**	Negative: 0

Citizen Comment: None

C. CONTRACTS AND PLANS

No Agenda Items

D. FACILITIES AND EQUIPMENT

1) Plumbing Repairs at 516 Denver St.

Recommended Action: That the Board of Trustees approves the expenditure of $14,000 for sewer repairs at 516 Denver St.

The Board approved the expenditure of $14,000 for sewer repairs at 516 Denver St.

Motion: **David Cook**	Affirmative: 7
Second: **Tom Johnson**	Negative: 0

Citizen Comment: None

E. POLICY AND PROCEDURE

1) Policy Statement Summary

Recommended Action: That the Board of Trustees review and approve these Policy Statements:

- 100.1.2 Board of Trustees Organizational Structure (Procedure),
- 100.1.11 Board of Trustees Veteran Board Members (Procedure)
- 200.1.14 Tobacco Free Policy Statement – No changes
- 300.1 Financial Services Policy Statement
- 300.5 Lease Policy Statement
- 500.1 Clients Rights Policy Statement – No changes
- 900.1.11 Jail Based Competency Restoration (JBCR) Policy Statement
- 900.12 Veterans Services – Policy Statement – No changes

The Board of Trustees reviewed and approved all Policy Statements as presented.

Motion: **Jan Driver Ward**	Affirmative: 7
Second: **Ashley Davin**	Negative: 0

Citizen Comment: None

F. PROGRAM AND PERSONNEL

No Agenda Items

070226-6 QUARTERLY REPORTS

A. ESSENTIAL SERVICES AND CLINICAL ACCOUNTABILITY

1) Essential Services Report

Recommended Action: Information Only Item

Cara Mullenix-Artigue reported.

B. PLANNING AND NETWORK ADVISORY COMMITTEE

1) PNAC 3rd Quarter Report

Recommended Action: Information Only Item

Connie Johnston reported.

C. EXTERNAL AUDITS

1) SUD External Audit Report

Recommended Action: Information Only Item

Cara Mullenix-Artigue reported.

2) Superior MCO External Audit 2nd Quarter

Recommended Action: Information Only Item

Cara Mullenix-Artigue reported.

D. TEXAS COUNCIL BOARD OF DIRECTORS MEETING

No Agenda Items

070226 - 7 EXECUTIVE DIRECTOR'S REPORT

Nothing to Report

070226-8 CLOSED SESSION

In accordance with Chapter 551.074 of the Government Code, the Board of Trustees will now meet in closed session for the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Review and Discussion of Executive Director Evaluation.

Closed Session began at 12:16 pm. Open Session was reconvened at 12:36 pm.

070226-9 OPEN SESSION

Reconvene at 12:36 pm. No action was taken in Closed Session.

070226-10 ANNOUNCEMENTS

A. Next Meeting - The next meeting will be held at 11 A.M., Thursday, **September 3, 2026** at the **Sue Nunn Conference Room,** Administration Bldg, 1000 Brook Ave. Wichita Falls, TX.

070226-11 OTHER BUSINESS

No other business

070226-12 ADJOURN

The Board of Trustees meeting was adjourned by **Board Chairman, J. Brian Eby** at 12:48 pm.

Approved as presented:		Approved as corrected:
JBRIAN EBY LSC/LMFT		
September 3, 2026		September 3, 2026